

Scholar Academy

Board of Directors Meeting

October 17, 2017

Location: 928 North 100 East, Tooele, UT 84074

In Attendance: Sandra Larsen, Dusty Griffith, Jared Hamner, Dustin Laughlin, Ian Tomlinson

Others In Attendance: Sandy Shepard, Brandon Fairbanks, Josh Spilker

MINUTES

5:04 PM **CALL TO ORDER** by Sandra Larsen

PUBLIC COMMENT (limited to 3 minutes per person)

There was no public comment.

CONSENT ITEMS

- Approve September 27th 2017 Board Meeting Minutes

Dustin Laughlin moved to approve the September 27th Board Meeting Minutes. Ian Tomlinson seconded the motion. Voting was unanimous and the motion passed.

PRESENTATIONS:

- Spanish – Sandra Arslanian

Sandra Arslanian presented an overview and progress report on Scholar Academy's Spanish program. She discussed the program's instructional philosophy and methodology. Sandra presented information on Scholar's Spanish instructional team and current/future plans to enhance the program.

- Mentoring – Elizabeth Bulkley

Elizabeth Bulkley presented an overview of Scholar Academy's extensive mentoring program. Elizabeth shared Scholar Academy's methodology and philosophy on mentoring teachers in an effort to help them reach their potential. Elizabeth discussed how the mentoring program aligns with Scholar Academy's mission and the Utah Effective Teaching Standards.

REPORTS

- Principal's Report
 - Fall Fiesta, PTO Board Request, SAGE Results/letter grade, Technology (Digital Citizenship, Techtobertfest, Scholar Tech Night)

Sandy Shepard discussed Scholar Academy's progress on the school's Digital Teaching and Learning Grant Program FY 2017. She shared the purpose of the program as well as the program's successes, challenges, and future needs. Mrs. Shepard also reported on Scholar Academy's Fall Fiesta. She discussed the PTO's request for board support and participation as the PTO seeks to encourage parent participation. On February 2, Scholar Academy will host a Technology Night for parents.

Mrs. Shepard reported on Scholar's SAGE results and school grade. She reviewed student performance by cohort in science, math and language arts. She discussed last year's challenges and this year's efforts to improve student performance. These efforts include changes in staff and instruction. Mrs. Shepard is tracking performance monthly and utilizing interim SAGE testing to monitor student progress throughout the year.

- Budget Report

Dusty Griffith walked through Scholar Academy's financial statements. The board reviewed the P&L comparison to prior year to evaluate Scholar's current year financial position. Ian Tomlinson asked to include "Days Cash on Hand" in the monthly financial reports.

BUSINESS ITEMS (To be discussed and/or voted on)

- UCA Plan

Sandy Shepard discussed the UCA plan by category. Mrs. Shepard noted one change in the plan.

Dusty Griffith moved to approve the UCA with the following revision to the Accelerated Students Program Plan: replace Destination Imagination with Odyssey in the amount of \$1,800 (changed from \$1,380) and adjust Program Materials from \$800 to \$480. Jared Hamner seconded the motion. Voting was unanimous and the motion passed.

- Special Education Policies and Procedures Manual

Sandy Shepard provided background on the Special Education Policies and Procedures Manual.

Jared Hamner moved to approve the Special Education Policies & Procedures Manual as presented. Ian Tomlinson seconded the motion. Voting was unanimous and the motion passed.

6:40 PM DISCUSSION ITEMS

- Facility Expansion & Purchase

Sandy Shepard discussed the development plans of the property to the south of the school and noted that the developer would like to discuss shared access options.

The school's landlord will begin discussions with the neighboring developer to explore options. The board discussed progress on improvements to the facility's security system.

The Finance Committee updated the board on their progress with the lease amendment, expansion floor plan, and an RFP for Financial Advisor services as they explore options for purchasing the facility. The floor plan has been approved, and the lease amendment provides the board with the option to include/remove the 399 sq ft storage room. They must notify the landlord by January 1st if they want to remove the storage room from the plans. The board will wait for the USBE's review of the lease amendment before executing the document.

The board discussed preliminary plans for the addition of a stage, and the Building Committee will work to finalize plans in an effort to get bids. The board will review the costs associated with the stage and decide whether it is in the school's best interest to add the stage or keep the storage room as contained in the expansion floor plan.

- Lottery

Sandy Shepard shared FY18 lottery numbers. She discussed her plans to contact 5th and 6th grade students and make sure they are aware of Scholar Academy's expansion plans and opportunities to enroll.

- 7th/8th grade courses

Mrs. Shepard discussed the plan for development of Scholar Academy's 7th-8th grade model and curriculum.

- School Land Trust FYI's

Mrs. Shepard discussed Scholar Academy's School Trust Lands plan.

- Calendaring

Due to a scheduling conflict with a presenter, the board reviewed alternative dates for its November meeting. The board selected November 28th as its first choice and November 21st as its second choice. Brandon Fairbanks will verify dates and notify the board when he receives confirmation of schedules.

(Jared Hamner was excused from the meeting at 7:06 pm.)

ADJOURN by Sandra Larsen

At 7:13 PM Dustin Laughlin made a motion to adjourn the meeting. Ian Tomlinson seconded the motion. Voting was unanimous and the motion passed.