

## SCHOLAR ACADEMY

### Board Meeting Minutes

Tuesday, January 21, 2014

Location: Tooele County Health Department, Room 290, 151 North Main, Tooele, UT

Board Members in Attendance: Tye Hoffmann, Jared Hamner, Dusty Griffith, Joyce James.

Sandra Larsen absent.

Others in Attendance: Sandy Shepard (Principal), Trish Trammell (Academica West); Jed Stevenson (Academica West), Gavin Hutchinson (Academica West), Kim Dohrer (Academica West), Sandi Weber (Academica West)

*Scholar Academy is committed to creating a learning environment that fosters in students the development of divergent thinking and problem solving skills, providing opportunities which enable all students to develop a sense of civic responsibility and achieve their highest potential.*

## MINUTES

**5:35 - CALL TO ORDER** by Tye Hoffmann

### CONSENT ITEMS:

- ❖ Accept October 24, 2013 Closed Session Affidavit
- ❖ Approve December 5, 2013 Board Meeting Minutes

*Joyce James motioned to accept the October 24, 2013 Closed Session Affidavit and the December 5, 2013 Board Meeting Minutes with the corrected spelling of "Hoffmann". Dusty Griffith seconded the motion. Voting was unanimous and motion passes.*

- ❖ Accept Sandra Shepard's Board Chair Resignation

*Dusty Griffith motioned to accept Sandra Shepard's Board Chair Recognition. Jared Hamner seconded the motion. Voting was unanimous and motion passes.*

### REPORTS:

- ❖ Principal's Report:

- Lottery Update – Sandy Shepard reported on the lottery and the website. The lottery is going well with lots of students accepted. The second lottery is currently running. Sandy would like to do a PR activity after the second lottery closes so the new Scholar families can start building a community.
- Website Review – The website is up and running with information for those interested in the school.
- Building Update – Sandy Shepard reported on the building. The building planning phase is going great. Everything is on schedule. A groundbreaking will be scheduled shortly.

- ❖ Board Report:

- Action Items – Actions Items were reviewed. The Board is still looking for a PTO President.
- Marketing and Upcoming Events – Opportunities for involvement in the community were discussed including Easter egg hunts, an art festival, grocery store events, and library readings. Scholar Academy will be featured in an upcoming Charter Edition of the Salt Lake Tribune.

- ❖ Budget Report – Gavin Hutchinson reviewed the budget and upcoming expenses.

### PRESENTATIONS:

- ❖ Health Insurance Benefits Presentation

- Richard Droubay and Monique Loth of Benefit Management Services (BMS) provided a presentation on health benefits. They provided information on rates, life insurance,

disability, deductibles, employee stipend options, Health Savings accounts, and Health Reimbursement Arrangements.

- ❖ Jeff Hirst of The Hanover Insurance Group provided a presentation on school liability insurance. Hanover provides safety training as part of their insurance services. They provide more coverage but at a higher premium than similar providers.

**CLOSED SESSION** to discuss the purchase, exchange, lease or sale of real property.

*At 6:29 PM, Dusty Griffith moved enter Closed Session to discuss the purchase, exchange, lease or sale of real property. Joyce James seconded the motion. Dusty Griffith – Aye; Joyce James – Aye; Tye Hoffmann – Aye; Jared Hamner - Aye. Voting was unanimous and the motion passed.*

*At 7:07PM, Jared Hamner moved to return to open session. Dusty Griffith seconded the motion. Tye Hoffmann – Aye; Joyce James – Aye; Jared Hamner – Aye; Dusty Griffith – Aye. Voting was unanimous and the motion passed.*

**CLOSED SESSION** to discuss an individual’s character, professional competence, or physical or mental health.

*At 7:31 PM, Dusty Griffith moved to enter closed session to discuss an individual’s character, professional competence, or physical or mental health. Joyce James seconded the motion. Dusty Griffith – Aye; Joyce James – Aye; Tye Hoffmann – Aye; Jared Hamner - Aye. Voting was unanimous and the motion passed.*

*At 7:39 PM, Jared Hamner moved to return to open session. Dusty Griffith seconded the motion. Tye Hoffmann – Aye; Joyce James – Aye; Jared Hamner – Aye; Dusty Griffith – Aye. Voting was unanimous and the motion passed.*

**BUSINESS ITEMS:** (To Be Discussed and/or Voted On)

- ❖ Discuss and/or Vote to Approve New Board Member

*Jared Hamner moved to approve Alison McCoy as a new board member with a three-year term effective February 18, 2014. Joyce James seconded the motion. Voting was unanimous and the motion passed.*

- ❖ Discuss and/or Vote to Approve Copyright Compliance Policy and Safe Schools Policy

*Dusty Griffith moved to approve the Copyright Compliance Policy and the Safe Schools Policy as presented. Joyce James seconded the motion. Voting was unanimous and the motion passed.*

- ❖ Discuss and/or Vote to Approve Revised 2014-2015 SY Calendar

*Dusty Griffith moved to approve the 2014-2015 SY Calendar as presented. Joyce James seconded the motion. Voting was unanimous and the motion passed.*

- ❖ Discuss and/or Vote to Approve Lease Agreement with Utah School Development TC, LLC

*Dusty Griffith moved to approve the lease agreement with Utah School Development, TC, LLC as revised to \$14.75 per square foot. Jared Hamner seconded the motion. Voting was unanimous*

- ❖ Discuss and/or Vote to Approve School Liability Insurance Provider

*Jared Hamner moved to approve State Risk Management as Scholar Academy’s liability insurance provider. Dusty Griffith seconded the motion. Voting was unanimous and the motion passed.*

- ❖ Discuss and/or Vote to Approve Payroll Provider

*Discussion regarding current and future payroll needs. Dusty Griffith moved to approve Jake Johnson as the Payroll Provider for a period of six months. Joyce James seconded the motion. Voting was unanimous and the motion passed.*

- ❖ Discuss and/or Vote to Approve a Petty Cash Bank Account and Debit Card for the Petty Cash Bank Account

*Jared Hamner moved to approve a Petty Cash Bank Account and debit card for the Petty Cash Bank Account. Dusty Griffith seconded the motion. Voting was unanimous and the motion passed.*

❖ Discuss and/or Vote to Approve up to a \$400 Stipend per Teacher for Professional Development  
*Joyce James moved to approve up to a \$400 stipend per teacher for professional development. Jared Hamner seconded the motion. Voting was unanimous and the motion passed.*

## **OTHER BUSINESS ITEMS:**

- ❖ Committee Assignments
  - Alison McCoy will serve on the Community Outreach Committee.
- ❖ Board Training – Tabled
- ❖ Calendaring:
  - Future Board Meetings will be scheduled for 4:30 PM. Groundbreaking will be scheduled after Tooele City.
  - Next Board Meeting: February 18, 2014 - Tooele Health Dept. Room 290
  - Upcoming Board Meetings: 1.21.2014; 2.18.2014; 3.18.2014; 4.15.2014; 5.20.2014; 6.17.2014 (Annual Meeting)
  - Summer Board Retreat: June 20-21, 2014

## **8:59 PM – ADJOURN**

*Jared Hamner moved to adjourn the meeting. Dusty Griffith seconded the motion. Voting was unanimous and meeting was adjourned.*