

SCHOLAR ACADEMY

Board Meeting Minutes

Thursday, November 21, 2013

Location: Tooele County Health Department, Room 290, 151 North Main, Tooele, UT

In Attendance: Sandy Shepard, Dusty Griffith, Sandra Larson, Joyce James Tye Hoffman

Others in Attendance: Kim Dohrer (Academica West), Trish Trammell (Academica West), Sandi Weber, (Academica West), Pricilla Wadman (Academica West), Greg Williams (A Plus Benefits)

Scholar Academy is committed to creating a learning environment that fosters in students the development of divergent thinking and problem solving skills, providing opportunities which enable all students to develop a sense of civic responsibility and achieve their highest potential.

MINUTES

6:10 PM – CALL TO ORDER by Sandy Shepard

DISCUSSION ITEMS:

- ❖ Greg Williams from A Plus Benefits presented options for payroll services, health care benefits, 401K and additional services. Information will be reviewed and discussed again at a later date. He then excused himself from the meeting.
- ❖ Board Report:
 - Action Items – Action items from October’s Work Session were addressed at a later point in the meeting.
 - Budget – Dusty Griffith discussed the current budget and upcoming expenses.
 - Building Update – Sandy Shepard reported that building plans have been drawn up. A ground breaking date will be scheduled shortly after the purchase of the property is finalized.
 - Marketing – Tye Hoffmann and Sandra Larsen discussed upcoming marketing efforts. Parades, events, public meetings, and advertising were decided on and tasks were assigned to Board Members.

CONSENT ITEMS:

Dusty Griffith motioned to approve the Work Session Minutes. Tye Hoffman seconded the motion. Voting was as follows: Tye Hoffman – Aye; Dusty Griffith – Aye; Sandra Larson – Aye; Joyce James – Aye. Motion passes by majority vote. Sandy Shepard did not vote.

- ❖ Approve October 10, 2013 Work Session Minutes

Tye Hoffman motioned to approve the Board Meeting Minutes. Sandra Larson seconded the motion. Voting was unanimous and motion passes.

- ❖ Approve October 24, 2013 Board Meeting Minutes

Dusty Griffith motioned at 7:02pm to move to Closed Session. Sandra Larson seconded the motion. Voting was as follows: Sandy Shepard – Aye; Tye Hoffman – Aye; Dusty Griffith – Aye; Sandra Larson – Aye; Joyce James – Aye. Voting was unanimous and motion passes.

CLOSED SESSION to discuss an individual’s character, professional competence, or physical or mental health.

Tye Hoffman motioned at 7:08pm to return to Open Session. Dusty Griffith seconded the motion. Voting was as follows: Sandra Larson – Aye; Joyce James – Aye; Sandy Shepard – Aye; Tye Hoffman – Aye; Dusty Griffith – Aye. Voting was unanimous and motion passes.

BUSINESS ITEMS: (To Be Discussed and/or Voted On)

Dusty Griffith motioned to approve the A Plus Benefits Contract through June 30, 2014. Joyce James seconded the motion. Voting was unanimous and motion passes.

- ❖ Discuss and/or Vote to Approve Contract with A Plus Benefits Through June 30, 2014

Tye Hoffmann motioned to approve Jared Hamner as a new Board Member effective immediately. Sandra Larson seconded the motion. Voting was unanimous and motion passes.

- ❖ Discuss and/or Vote to Approve Additional Board Member

These items will be discussed at a future Board Meeting.

- ❖ Discuss and/or Vote to Approve Board Member Offices and Responsibilities Effective January 1, 2014

Tye Hoffman motioned to approve the Board Member terms as listed below. Dusty Griffith seconded the motion. Voting was unanimous and motion passes.

- ❖ Discuss and/or Vote to Approve Board Member Terms Effective July 1, 2014
 - Sandra Larsen – Term Expires June 2015
 - Jared Hamner – Term Expires June 2016
 - Joyce James – Term Expires June 2017
 - Tye Hoffman – Term Expires June 2018
 - Dusty Griffith – Term Expires June 2019

Tye Hoffman motioned to approve the after school activity fees as listed below. Sandra Larson seconded the motion. Voting was unanimous and motion passes.

- ❖ Discuss and/or Vote to Approve After School Activity Fees in the Amount of Up \$50/Class/Term

Joyce James motioned to approve the policies as listed below. Sandra Larson seconded the motion. Voting was as follows: Tye Hoffman – Aye; Dusty Griffith – Aye; Sandra Larson – Aye; Joyce James – Aye. Motion passes by majority vote. Sandy Shepard did not vote.

- ❖ Discuss and/or Vote to Approve Fee Waiver Policy
- ❖ Discuss and/or Vote to Approve Employee Dress Code Policy
- ❖ Discuss and/or Vote to Approve Arrest Reporting Policy
- ❖ Discuss and/or Vote to Approve Concussion and Head Injury Policy
- ❖ Discuss and/or Vote to Approve Human Sexuality Instruction Policy

OTHER DISCUSSION ITEMS:

- ❖ Committees – Sandy Shepard discussed committees that need to be established and each committee will include a Board Member. Additional assignments will be discussed at future Board Meetings.
- ❖ Travel for Director – Dusty Griffith led a brief discussion regarding travel needs for the Director. A policy will be approved in the near future.
- ❖ Summer 2014 Calendar – Sandy Shepard discussed professional development for teachers.
- ❖ Calendaring
 - Public Informational Meetings:
 - December 5, 2013 - Tooele County Health Dept. Room 280 7:00pm
 - January 8, 2014 - Grantsville Library 7:00pm
 - January 9, 2014 – Stansbury Club House, 7:00 pm
 - Next Board Meeting: December 5, 2013 - Tooele County Health Dept. Room 280, 5:30pm
 - Board Meetings will be moved to the 3rd Tuesday of each month beginning January 2014.
 - Chamber of Commerce luncheon sponsored by Scholar Academy: January 8, 2014 at Tooele Chamber of Commerce, 12:00pm
 - The Summer Board Retreat will be scheduled in the future.

Tye Hoffman motioned to adjourn the meeting. Sandra Larson seconded the motion. Voting was unanimous and motion passes.

8:29 PM - ADJOURN