

## SCHOLAR ACADEMY

### Board Meeting Minutes

Thursday, December 5, 2013

Location: Tooele County Health Department, Room 290, 151 North Main, Tooele, UT 84074

In Attendance: Sandy Shepard, Tye Hoffmann, Dusty Griffith, Jared Hamner, Sandra Larsen, Joyce James

Others in Attendance: Jed Stevenson (Academica West), Brandon Fairbanks (Academica West), Sandi Weber (Academica West)

*Scholar Academy is committed to creating a learning environment that fosters in students the development of divergent thinking and problem solving skills, providing opportunities which enable all students to develop a sense of civic responsibility and achieve their highest potential.*

## MINUTES

**5:42 PM – CALL TO ORDER** by Sandy Shepard

### **REPORTS:**

❖ Board Report:

- Action Items – Sandy Shepard reviewed the action items from the November Board Meeting. The Parent-Teacher Survey will be assigned to the Board Community Outreach Coordinator. Advertisements have been completed for distribution.
- Building Update – Jed Stevenson reported that the subdivision plat plan has been submitted with Tooele City and is awaiting approval. The water and sewer plans have already been approved. Groundbreaking will be scheduled after the first of the year.
- Marketing and Upcoming Events – Tye Hoffmann discussed upcoming marketing efforts including a parade and the Chamber Luncheon.

### **CONSENT ITEMS:**

*Tye Hoffmann motioned to approve the Board Meeting Minutes. Dusty Griffith seconded the motion. Voting was unanimous and motion passes.*

- ❖ Approve November 21, 2013 Board Meeting Minutes

*Sandra Larsen motioned to accept the Closed Session Affidavit. Tye Hoffmann seconded the motion. Voting was unanimous and motion passes.*

- ❖ Accept November 21, 2013 Closed Session Affidavit

*No Closed Session was needed.*

**CLOSED SESSION** to discuss an individual's character, professional competence, or physical or mental health.

### **BUSINESS ITEMS:** (To Be Discussed and/or Voted On)

*Joyce James nominated Dusty Griffith for Board Chair. Dusty Griffith nominated Tye Hoffmann as Board Chair. Sandra Larsen seconded both nominations. Voting was as follows: Tye Hoffmann voted for Tye Hoffmann; Dusty Griffith voted for Dusty Griffith; Jared Hamner voted for Tye Hoffmann; Sandra Larsen voted for Tye Hoffmann; Joyce James voted for Dusty Griffith. Tye Hoffmann is appointed as Board Chair by majority vote. Sandy Shepard did not vote.*

- ❖ Discuss and/or Vote to Approve Board Chair

*Dusty Griffith motioned to approve the Board Member Offices as listed below. Joyce James seconded the motion. Voting was as follows; Tye Hoffmann – Aye; Dusty Griffith – Aye; Jared Hamner – Aye; Sandra Larsen – Aye. Voting was unanimous and motion passes. Sandy Shepard did not vote.*

- ❖ Discuss and/or Vote to Approve Board Member Offices and corresponding Board Member Responsibilities.
- Dusty Griffith – Financial Coordinator
  - Joyce James – Vice Chair
  - Sandra Larsen – Secretary

- Jared Hamner – Board Member (He will also facilitate relationships within the community as a Community Outreach Coordinator.)

*Dusty Griffith motioned to approve the policies as listed below. Sandra Larsen seconded the motion. Voting was unanimous and motion passes.*

- ❖ Discuss and/or Vote to Approve Attendance Policy
- ❖ Discuss and/or Vote to Approve Bullying and Hazing Policy
- ❖ Discuss and/or Vote to Approve Electronic Device Policy
- ❖ Discuss and/or Vote to Approve Administration of Medication Policy
- ❖ Discuss and/or Vote to Approve Sexual Abuse and Molestation Policy
- ❖ Discuss and/or Vote to Approve Acceptable Use of Internet and Other Electronic Resources Policy – Staff
- ❖ Discuss and/or Vote to Approve Parent Involvement Policy

*Joyce James motioned to approve the Travel Policy. Sandra Larsen seconded the motion. Voting was unanimous and motion passes.*

- ❖ Discuss and/or Vote to Approve Travel Policy

This item was discussed and tabled until a future Board Meeting.

- ❖ Discuss and/or Vote to Approve Insurance RFP – The Insurance RFP was discussed. One proposal was reviewed. Additional information needs to be collected.

This item was discussed and tabled until a future Board Meeting.

- ❖ Discuss and/or Vote to Approve New Board Member

## **DISCUSSION ITEMS:**

- ❖ Lottery – Sandy Shepard reported on the lottery occurring January 1 -January 17, 2014. Board Members should be familiar with lottery system.
- ❖ Teacher Stipends – Sandy Shepard discussed teacher stipends for Professional Development training. They will be paid up to \$400 for the week of training prior to school starting.
- ❖ Committee Assignments – Sandy Shepard reviewed committee assignments. They will be discussed again in January to assign new board members to committees.
- ❖ Calendaring:
  - Upcoming Board Meetings:
    - 1-21-2014, 2-18-2014, 3-18-2014, 4-15-2014, 5-20-2014, 6-17-2014
    - Scholar may want to start a week later than the school district in order to provide more time for professional development.
  - Upcoming Informational Meetings:
    - 12-5-2013, 7:00pm, Tooele County Health Dept.
    - 1-8-2014, 7:00pm, Grantsville Library
    - 1-9-2014, 7:00pm, Stansbury Club House
  - Summer Board Retreat
    - 6-20-2014
  - Auction Tuesday, Dec 10, 2013
    - Desks, chairs, lockers and cabinets are available to bid on.

*Joyce James motioned to adjourn the meeting. Sandra Larsen seconded the motion. Voting was unanimous and motion passes.*

**7:02 PM – ADJOURN**