

SCHOLAR ACADEMY Board Meeting Minutes Tuesday, February 18, 2014

Location: Tooele County Health Department, Room 290
151 North Main
Tooele, UT 84074

In Attendance: Tye Hoffman, Joyce James, Dusty Griffith, Jared Hamner; Sandra Larsen, Alison McCoy

Others in Attendance: Sandy Shepard (Principle); Sandi Weber (Academica West); Brandon Fairbanks (Academica West); Jed Stevenson (Academica West); Trish Trammell (Academica West)

Scholar Academy is committed to creating a learning environment that fosters in students the development of divergent thinking and problem solving skills, providing opportunities which enable all students to develop a sense of civic responsibility and achieve their highest

MINUTES

4:33 PM – CALL TO ORDER by Tye Hoffmann

REPORTS:

- **Principal's Report**

Sandy Shepard reported that registration is going well with another lottery scheduled for the upcoming week. The hiring process has begun and many of the major positions have been filled. Groundwork has started on the lot, and a groundbreaking ceremony has been scheduled (weather permitting). Sandy Shepard has attended several meetings with the Utah State Office of Education to learn more about offering full day kindergarten due to parent interest. A survey has been prepared to distribute at the Parent Meeting, and the Board will review the results the survey.

- **Board Report:**

Tye Hoffmann discussed marketing efforts, including community Easter egg hunts, craft fairs, and involvement with Communities that Care and the Boys and Girls Club. Sandy Shepard and Dusty Griffith reported that the marketing budget is nearly exhausted, and the Board needs to find opportunities for establishing a community presence with no associated costs. Dusty Griffith reported on the budget. The next block of grant money will be added to the budget shortly. The Board will consider upcoming expenses for technology, furniture, and equipment.

- **GBOT Training**
GBOT Training was reviewed. Updated scores were reported. The Board will complete GBOTs 14 and 15.

CONSENT ITEMS:

- **Accept January 21, 2014 Closed Session Affidavit**
Dusty Griffith moved to accept the January 21, 2014 Closed Session Affidavit; Joyce James seconded the motion. Motion passed unanimously.
- **Approve January 21, 2014 Board Meeting Minutes**
Joyce James moved to accept the January 21, 2014 Board Meeting Minutes.; Jared Hamner seconded the motion. Motion passed unanimously.
- **Ratify New Employees**
Sandy Shepard presented a list of new employees to be ratified as follows: Sue Medina (Office Manager), Kelley Parke (Attendance/Tech TA), Karen Morgan (Tech Specialist), Breanna Messinger (Kindergarten and 1st grade), Michelle Brady (Special Education), Jaimee Shepard (1st grade), Eve Ganze (2nd grade), Sandra Arslanian (Spanish), Georgia Brunnell (6th grade), Lanette Sharp (Music), Melissa Salazar (2nd grade T.A.), Vanessa Cunningham (5th/6th grade T.A.). Dusty Griffith motioned to ratify the new employees as read and discussed; Alison McCoy seconded the motion. Motion passed unanimously.

BUSINESS ITEMS: (To Be Discussed and/or Voted On)

- **Discuss and/or Vote to Approve Student Handbook**
The Student Handbook was presented to the Board. It will be voted on at a future Board Meeting.
- **Discuss and/or Vote to Approve Revised Bell Schedule**
The bell options for school starting and ending times were discussed. It will be voted on at a future Board Meeting.
- **Discuss and/or Vote to Approve Math Purchase Not to Exceed \$9,500**
Sandy Shepard reviewed the math curriculum and associated costs. Dusty Griffith moved to approve the purchase of math curriculum not to exceed \$9,500; Alison McCoy seconded. Motion passed unanimously.
- **Discuss and/or Vote to Approve Parent Involvement Policy**
The Board reviewed the Parent Involvement Policy and revised the policy to read "School Improvement Plan" and clarified the 30 hours of parent volunteer time to be per family, not per student. Dusty Griffith moved to approve the Parent Involvement Policy as revised; Joyce James seconded. Motion passed unanimously.
- **Discuss and/or Vote to Approve Revised Dress Code Policy**
The option to add black pants to the Dress Code Policy was discussed. It will be voted on at a future Board Meeting.

DISCUSSION ITEMS

- **Furniture Expenses**

Sandy Shepard updated the Board on furniture bidding and upcoming furniture purchases.

- **Technology Expenses**

Sandy Shepard updated the Board on technology bidding and upcoming technology purchases.

- **Salary Schedule for Support Personnel**

The Salary Schedule for Support Personnel was reviewed, and the Board discussed arranging payroll services for long-term support personnel.

- **Donor Letter**

The Board reviewed a letter to be sent to local businesses and potential donors

- **Committee Assignments**

Committee assignments were reviewed. Sandy Shepard made a recommendation for a Move-In Committee member.

- **Board Training**

Jed Stevenson, from Academica West, provided training on media interview procedures.

- **Calendaring:**

- Parent Meeting: February 18, 2014 at 6:30 PM
- Groundbreaking: February 19, 2014 at 3:00 PM weather permitting
- Board Meeting: March 18, 2014 at 4:30 PM at the Tooele Chamber of Commerce
- UPACS Conference and Summer Board Retreat: June 9-10, 2014
- National Charter School Conference: June 29-July 2, 2014

Adjourn

- Dusty Griffith moved to adjourn the Board Meeting; Joyce James seconded. Motion passed unanimously. Board meeting adjourned at 6:02 PM.