

Scholar Academy Board Meeting Minutes Tuesday, April 15, 2014

Location: Academica West 290 North Flint Street, Kaysville, UT 84037

In Attendance: Tye Hoffmann, Alison McCoy, Sandra Larsen, Dusty Griffith, Joyce James (4:08pm)

Not In Attendance: Jared Hamner

Others In Attendance: Sandy Shepard (Principal), Gavin Hutchinson (Academica West), Brandon Fairbanks (Academica West), Trish Trammell (Academica West), Kirk Blake (Academica West), Kim Dohrer (Academica West)

Scholar Academy is committed to creating a learning environment that fosters in students the development of divergent thinking and problem solving skills, providing opportunities which enable all students to develop a sense of civic responsibility and achieve their highest potential.

MINUTES

4:07 PM – CALL TO ORDER by Tye Hoffmann

Dusty Griffith made a motion to adjourn to Closed Session. Sandra Larsen seconded the motion. Voting was as follows: Alison McCoy – Aye, Tye Hoffmann – Aye, Dusty Griffith – Aye, Sandra Larsen – Aye, Joyce James was not in attendance. Voting was unanimous and motion passed.

CLOSED SESSION to discuss the purchase, exchange, lease or sale of real property.

Dusty Griffith made a motion to return to open session. Sandra Larsen seconded the motion. Voting was as follows: Alison McCoy – Aye, Tye Hoffmann – Aye, Dusty Griffith – Aye, Sandra Larsen – Aye, Joyce James - Aye. Voting was unanimous and motion passed.

REPORTS:

- ❖ Principal's Report – Sandy Shepard reported that the building construction is on schedule.

CONSENT ITEMS: *Dusty Griffith motioned to approve the Consent Items as listed below. Alison McCoy seconded the motion. Voting was unanimous and motion passed.*

- ❖ Approve March 18, 2014 Board Meeting Minutes
- ❖ Ratify New Employees: Tracey Boulten (Kitchen), Carin Hadley (Speech Therapist), Stormy Hill (OT), Kaysie Lawrence (Nurse), Katrisa Bishoff (Kindergarten), Katrina Marburger (Kindergarten), Carissa Goasland (3rd Grade), Heather Blakely (3rd Grade), Daisy DeMarco (3rd Grade), Leah Bernardy (4th Grade), Jeff Hall (5th Grade), Christin Saling (Specialist/TA), Melanie Wiley (Kitchen), Whitney Elwell (TA), Christie Cook (TA), Alyssa Casey (TA), Jessika Perry (TA), Laura Mott (TA), Porsche Christiansen (PE)

BUSINESS ITEMS: (To Be Discussed and/or Voted On)

Sandra Larsen made a motion to approve Tye Hoffmann to sign the below listed documents. Dusty Griffith seconded the motion. Voting was unanimous and motion passed.

- ❖ Discuss and/or Vote to Approve Scholar Board Chair, Tye Hoffmann, to Sign the Following:
 - Amendment to Lease Agreement
 - Escrow Agreement
 - Subordination, Nondisturbance and Attornment Agreement
 - Scholar Academy Resolution of Governing Body
 - State of Utah Employee Electronic Funds Transfer Authorization Form (Non-Payroll)
 - Closing Certificate

Dusty Griffith motioned to approve the 14-15 salary totals, health insurance package with Select Health, after school Kindergarten program and fee, lunch and breakfast costs, My Math curriculum, Spanish curriculum, Reading curriculum and phone system. Joyce James seconded the motion. Voting was unanimous and motion passed.

- ❖ Discuss and/or Vote to Approve 2014-2015 SY Employee Salary Totals
- ❖ Discuss and/or Vote to Approve Health Insurance Package through Healthcare Management Services using Select Health, and which will include dental and life insurance
- ❖ Discuss and/or Vote to Approve After School Kindergarten Program and Fee of \$200/month
- ❖ Discuss and/or Vote to Approve Lunch and Breakfast Costs: Lunch: \$2.00 Students, \$2.50 Adults; Breakfast: \$1.25 Students, \$1.75 Adults
- ❖ Discuss and/or Vote to Approve McGraw Hill My Math Curriculum Not to Exceed \$12K
- ❖ Discuss and/or Vote to Approve McGraw Hill Spanish Curriculum Not to Exceed \$10K
- ❖ Discuss and/or Vote to Approve Reading Program Curriculum Not to Exceed \$70K
- ❖ Discuss and/or Vote to Approve Phone System for School Not to Exceed \$6,500

Alison McCoy made a motion to approve the 2014-2015 E-Rate Board Resolution. Sandra Larsen seconded the motion. Voting was unanimous and motion passed.

- ❖ Discuss and/or Vote to Approve E-Rate Board Resolution

DISCUSSION ITEMS:

- ❖ Payroll Company and Salary Reporting Requirements – Dusty Griffith is working with the Payroll Company who will be handling school payroll ensuring that all state reporting requirements are met.
- ❖ Board Retreat and UAPCS Accommodations – Sandy Shepard encouraged the Board Members to register for the conference and she will draft an agenda for retreat discussion topics.
- ❖ Calendaring:
 - Scholar Family Social: April 15, 2014 from 5-8 PM @ Deseret Peak Complex
 - Next Board Meeting: May 20, 2014, 4:30pm at Tooele Chamber of Commerce
 - Board Retreat and UAPCS Charter School Conference, Davis County Conference Center: June 9-10, 2014
 - Teacher Professional Development Days: June 23-25
 - National Charter School Conference, Mandalay Bay, Las Vegas, NV: June 29-July 2, 2014

Dusty Griffith made a motion to adjourn the meeting. Sandra Larsen seconded the motion. Voting was unanimous and motion passed.

4:54 PM – ADJOURN