

## Scholar Academy

### Work Session Minutes

Monday, June 9, 2014

Location: Academica West 290 North Flint Street, Kaysville, UT

In Attendance: Tye Hoffmann, Alison McCoy, Sandra Larsen, Dusty Griffith

Not In Attendance: Joyce James, Jared Hamner

Others In Attendance: Sandy Shepard (Principal), Gavin Hutchinson (Academica West), Brandon Fairbanks (Academica West), Trish Trammell (Academica West), Kirk Blake (Academica West), Kim Dohrer (Academica West)

*Scholar Academy is committed to creating a learning environment that fosters in students the development of divergent thinking and problem solving skills, providing opportunities which enable all students to develop a sense of civic responsibility and achieve their highest potential.*

## AGENDA

### **10:54AM Call to Order** by Tye Hoffmann

#### Overview of AW Services –

Trent Brown, Echo Cunningham, Colton Mouritsen, Priscilla Wadman, Gavin Hutchinson and Wendy Cook provided overviews of their roles at Academica West and how they can help the board and Scholar Academy.

Colton Mouritsen, Priscilla Wadman, Trent Brown, and Gabe Clark were excused at 11:04AM

**Admin Evaluation** – Kim provided an overview of how to provide a review for the Principal position and the reasons behind documenting this. Two members of the board are to conduct the evaluation annually. The board discussed the goals that Sandy had identified for her evaluation. The board liked the goals and asked Sandy to add how they would be measured and bring back to the board for final approval. The first evaluation (of previous six months) should be based on good faith and what has been accomplished so far. For school year 2014-2015 the formal director evaluation will be used.

#### **Board Communication Guidelines - Kim Dohrer**

A template for communication guidelines was given to board members and due to the lack of time it was suggested to have a review of the board communication guidelines in another meeting, possibly August.

#### **5 Year Overview – Kim Dohrer – Tabled**

*Dusty Griffiths made a motion to adjourn the meeting. Alison McCoy seconded the motion. Voting was unanimous and motion passed.*

### **11:30AM Adjourn** by Tye Hoffmann

### **11:45AM-12:30PM Lunch**

Location: Rooster's 748 Heritage Park Blvd, Layton, UT 84041

## **1:00PM-5:00PM Charter School Conference Classes**

Location: Davis County Conference Center

## **5:00PM-6:30PM Vendors and Reception**

## **6:30PM-8:30PM Dinner, Keynote, and Awards**

### **Action Items**

- Board to Review Board Communication Guidelines. Discuss in board meeting in August.
- Sandy will add how each individual goal will be measured to her identified goals as part of her director's evaluation.