

Scholar Academy

Board Meeting Minutes

Tuesday, April 21, 2015

Location: 928 North 100 East, Tooele, UT 84074

In Attendance: Sandra Larsen, Tye Hoffmann, Alison McCoy, Dusty Griffith, Joyce James, Sandy Shepard, Jared Hammer, Shirley Atkinson, Kirk Blake, Brad Taylor, Gavin Hutchinson, Kim Dohrer

Scholar Academy is committed to creating a learning environment that fosters in students the development of divergent thinking and problem solving skills, providing opportunities which enable all students to develop a sense of civic responsibility and achieve their highest potential.

MINUTES

5:05 PM – CALL TO ORDER by Sandra Larsen

PUBLIC COMMENT

No Public Comment was made.

REVIEW ACTION ITEMS: Annual Board Retreat

Sandra Larsen reviewed that the Annual Board Retreat will be held on Monday June 15th before the UAPCS Conference.

CONSENT ITEMS

- ❖ Approve February 17, 2015 Board Meeting Minutes
- ❖ Ratify New Employees: Kandacee Dockstader (TA replacing Mackay Searle), Jessica Loscundo (TA replacing Julie Logan), Renee Jones (Attendance Secretary), Janine Christensen (2015-2016 6th Grade Teacher), Ashley Tignor (1st Grade Internship), Kylie Zollinger (3rd Grade), Karli Fait (5th Grade), Janine Christensen (6th Grade), Bryson Young (Behavior Specialist), Sorine Goodworth (1st Grade TA)

Dusty Griffith made a motion to approve the listed consent items. Tye Hoffmann seconded the motion. Voting was unanimous and the motion passed.

REPORTS

❖ **Principal's Report**

Sandy Shepard gave an overview of parent conferences and discussed the survey results. There was discussion of playground equipment regarding: grants, liability and smaller vs. large options. The board discussed student retention and the school goal of 90-95% retention from year to year. There was also discussion of half day vs. full day Kindergarten, and available grant opportunities that could assist with funding the full day option.

❖ **Budget Report**

Dusty Griffith discussed balancing and adjusting budgets as year-end approaches. There was discussion of establishing dates throughout the year for budget adjustments - 3 times a year. Gavin Hutchinson discussed the status of federal funds. The board discussed sales tax refunds due to tax-exempt status being granted.

BUSINESS ITEMS

❖ Fee Schedule

There was discussion of what amount is reasonable and sufficient.

Jared Hamner made a motion to approve the Fee Schedule. Dusty Griffith seconded the motion. Voting was unanimous, and motion was passed.

❖ Year 3 of Implementation Grant

Sandy Shepard provided details about the implementation grant. There was a brief discussion regarding the reduction of available grant funds throughout the course of the school's start up grant cycle.

Tye Hoffmann made a motion to approve the Year 3 of Implementation Grant. Alison McCoy seconded the motion. Voting was unanimous, and the motion passed.

❖ Furniture Expenditure not to exceed \$6,300

The board discussed upcoming school furniture needs and projected expenses.

Alison McCoy made a motion to approve the furniture expenditure not to exceed \$6,300. Jared Hamner seconded the motion. Voting was unanimous, and the motion passed.

❖ Leave Bank Policy

Sandy Shepard discussed the purpose of a leave bank, including criteria for its use, the amount of leave, and donations.

Dusty Griffith made a motion to approve the Leave Bank Policy. Joyce James seconded the motion. Voting was unanimous, and the motion passed.

❖ Kindergarten and Singapore Math Conference not to exceed \$6,000

Sandy Shepard discussed the conference and specified what the \$6,000 covers and what it does not.

Tye Hoffmann made a motion to approve the Kindergarten and Singapore Math Conference not to exceed \$6,000. Dusty Griffith seconded the motion. Voting was unanimous, and the motion passed.

❖ **Scott Foresman Reading Street 6th Grade Textbooks**

Item was tabled.

DISCUSSION ITEMS

❖ **Road Signs and Markings (Alison)**

Alison McCoy talked with the board about the process of having the road in front of the school be designated as a “school zone.” The board discussed the criteria for road signs and markings. The school is working with Tooele City to get the signs in place to increase school safety.

❖ **EMO Evaluation**

Sandy Shepard and the board discussed the EMO evaluation, and the layout of the form.

CLOSED SESSION - To discuss an individual’s character, professional competence, or physical or mental health

Tye Hoffmann Made a motion at 6:20 pm to enter into closed session. Alison McCoy Seconded the motion. Voting was as follows: Tye Hoffman-Aye, Alison McCoy-Aye, Joyce James-Aye, Jared Hamner-Aye, Sandra Larsen-Aye. Voting was unanimous and motion passed.

Allison McCoy made a motion to return to open session, Jared Hamner seconded the motion. Voting as follows: Allison McCoy- Aye, Sandra Larsen-Aye, Joyce James-Aye, Tye Hoffman-Aye, Dusty Griffith-Aye, Jared Hammer- Aye. Voting was unanimous and the motion passed.

BUSINESS ITEMS

❖ **Salary Schedule 2015-2016**

❖ **Benefits Discussion**

Dusty Griffith made a motion to approve the Salary Schedule and employee benefits for 2015-2016. Jared Hamner seconded the motion. Voting was unanimous, and the motion passed.

CALENDARING

- May 19, 2015 Board Meeting – 5:00PM, Location: Scholar Academy
- June 15, 2015 Annual Board Retreat – 8:30AM-1:00PM
Tentative start time was discussed to change to 9:00 AM.
- June 15-16 UAPCS Conference – Utah Valley Convention Center

7:05 PM ADJOURN

Joyce James made a motion to adjourn the meeting. Alison McCoy seconded the motion. The motion passed and the meeting adjourned at 7:05 pm.