

Scholar Academy
Board Retreat Minutes
Monday June 15, 2015
Location: 220 W. Center St, Provo, UT 84601

In Attendance: Alison McCoy, Joyce James, Jared Hamner, Dusty Griffith, Sandra Larsen.

Others In Attendance: Sandy Shepard, Kim Dohrer, Krystal Garner, Brandon Fairbanks, Gavin Hutchinson.

MINUTES

8:40 AM – CALL TO ORDER

Sandra Larsen called the meeting to order at 8:40 AM.

CONSENT ITEMS

- Approve May 19th, 2015 Board Meeting Minutes
- Ratify New Employees: Kylie Robbins (3rd grade), Coleen May (1st grade), Laura Andersen 4th grade), Pam Adams (TA– 4th/Title 1), Joseph Williams (custodial)

Alison McCoy made a motion to approve the May 19th, 2015 Board Meeting Minutes, and to Ratify the New Employees. Dusty Griffith seconded the motion. Voting was unanimous and the motion passed.

Voting Items

- Approve Board Member Officers and Terms

The board discussed members' terms. Sandra Larsen noted that her term will expire at the end of July.

Dusty Griffith made a motion to appoint Sandra Larsen as a board member to serve a two-year term. Alison McCoy seconded the motion. Voting was unanimous and the motion passed.

Jared Hamner made a motion to maintain all Board Members and officers as they currently stand. Dusty Griffith seconded the motion. Voting was unanimous and the motion passed.

- Final Approval of FY Budget 2015

The Board discussed and reviewed the final revision to the 2015 FY Budget.

Alison McCoy made a motion to approve the amended 2015 FY Budget. Jared Hamner seconded the motion. Voting was unanimous and the motion passed.

- Approval of FY Budget 2016

Sandra Larsen presented an overview of the 2016 FY Budget. The Board discussed future expenses and opportunities to save funds.

Jared Hamner made a motion to approve the 2016 FY Budget. Dusty Griffith seconded the motion. Voting was unanimous and the motion passed.

Discussion Items

- Annual Public Meeting Training

The Board received its annual training on application of the Utah Open & Public Meetings Act.

Calendaring

- Annual Board Meeting Schedule

The Board discussed the annual board meeting schedule for the upcoming fiscal year. Meetings will be held in August, September, November, January, March, April, May and June.

Dusty Griffith made a motion to approve the annual Board Meeting Schedule for 2015-2016, Joyce James seconded the motion. Voting was unanimous and the motion passed.

The next Board meeting will be held on August 18th 2015.

Alison McCoy made a motion to move to Recess, Jared Hamner seconded the motion. Voting was unanimous and the motion passed.

Break

Work Session

WORK SESSION AGENDA

9:40 AM- Sandra Larsen called the work session to order.

- Retreat Expectations

The Board discussed their expectations for the retreat including setting realistic goals.

- State of the School/Goals Update

Sandy Shepard presented information on Academic Achievement, DIBELS, and SAGE. Data shows that there is visible improvement and growth in scores, based on student scores from their previous school. The Board reviewed goals in various areas, including improvement in basic skills, SAGE test scores, and critical thinking. Sandy Shepard then reviewed her top goals for the upcoming year.

- Administrator Evaluation Update

The Board had an overview of the administrator evaluation, presented by Kim Dohrer

- 5 Year Overview

A 5-year overview will be tabled until the June 2016 retreat. The Board reviewed the June 2014 retreat and generated goals for the upcoming year.

The board selected the following goals as their top three priorities for school year 2015-2016: (i) measureable increases in math and reading scores; (ii) improving student responsibility and respect for themselves and others; and (iii) teacher development.

10:30-11:45 AM

- Board Role, CEO, Philosophy of Communication

The Board read and discussed a Philosophy of Communication article. They reviewed and stressed the importance of following communication policies that have been set. The Board reviewed applicable guidelines and went through a scenario exercise and discussed how they would handle various situations. Board Communication Guidelines were reviewed and a follow up on these guidelines will be held at a mid-year board meeting. Emphasis was placed on following policies and guidelines for discussing school business and establishing the agenda for meetings.

11:45 AM—Follow Up/Next Steps

The Board followed up on parent volunteer hours, and indicated it will continue to encourage parents to volunteer at the school.

12:15 PM-12:45 PM Break

1:05 PM –Adjourn by Sandra Larsen

Joyce James made a motion to adjourn the board meeting, Alison McCoy seconded the motion. Voting was unanimous and the motion passed.