

Scholar Academy
DRAFT Board Meeting Minutes
May 31, 2016
Location: 175 E 400 S, Salt Lake City, UT 84111

In Attendance: Sandra Larsen, Jared Hamner, Ian Tomlinson, Dustin Laughlin, Dusty Griffith

Others In Attendance: Krystal Taylor, Kim Dohrer, Josh Spilker, Sandy Shepard

MINTUES

9:20 AM – CALL TO ORDER

Sandra Larsen called the meeting to order.

CONSENT ITEMS

- **Approve April 18, 2017 Board Meeting Minutes**
Dustin Laughlin made a motion to approve the April 18, 2017 Board Meeting Minutes Ian Tomlinson seconded the motion. Voting was unanimous and the motion passed.

REPORTS

- **Budget Report**
Dusty Griffith presented the budget. The budget is healthy and on track. The Board discussed changes to the Zion's bank account, check processes and account signers.

CLOSED SESSION - To discuss an individual's character, professional competence, or physical or mental health.

At 9:23 AM Dustin Laughlin made a motion to move into closed session. Ian Tomlinson seconded the motion. Voting as follows: Sandra Larsen, Aye; Jared Hamner, Aye; Ian Tomlinson, Aye; Dustin Laughlin, Aye; Dusty Griffith, Aye. Voting was unanimous and the motion passed.

At 10:08 AM Jared Hamner made a motion to come out of closed session. Dustin Laughlin seconded the motion. Voting was unanimous and the motion passed.

BUSINESS ITEMS

- **Staff Grievance Policy**
Dustin Laughlin made a motion to approve the Staff Grievance Policy. Dusty Griffith seconded the motion. Voting was unanimous and the motion passed.

- **Revised Bullying and Hazing Policy**
Ian Tomlinson made a motion to approve the revised Bullying and Hazing Policy. Jared Hamner seconded the motion. Voting was unanimous and the motion passed.
- **Student Conduct and Discipline Policy**
Dustin Laughlin made a motion to approve the Student Conduct and Discipline Policy. Jared Hamner seconded the motion. Voting was unanimous and the motion passed.
- **Purchasing Policy**
Jared Hamner made a motion to approve the Purchasing Policy with the adjustments discussed as a Board. Ian Tomlinson seconded the motion. Voting was unanimous and the motion passed.
- **Wellness Policy**
Dustin Laughlin made a motion to approve the Wellness Policy. Jared Hamner seconded the motion. Voting was unanimous and the motion passed.
- **Lawn Care/Snow Removal Contract**
Dustin Laughlin made a motion to approve Wells Cutting Edge as the contractor for Lawn Care and Snow Removal. Dusty Griffith seconded the motion. Voting was unanimous and the motion passed.
- **Waste Removal Contract**
Jared Hamner made a motion to approve Ace Disposal as the contractor for waste removal. Dustin Laughlin seconded the motion. Voting was unanimous and the motion passed.
- **Summer Purchases**
The Principal provided a summer purchasing plan to the board. Dusty Griffith made a motion to approve summer purchase plan up to \$65,000. Ian Tomlinson seconded the motion. Voting was unanimous and the motion passed.
- **Audit Committee**
Dusty Griffith made a motion to approve the Financial Committee consisting of two Board Members. Dustin Laughlin seconded the motion. Voting was unanimous and the motion passed.

- **Eide Bailey Engagement Letter**
Dusty Griffith made a motion to approve the Eide Bailey Engagement Letter. Ian Tomlinson seconded the motion. Voting was unanimous and the motion passed.
- **2017/2018 Budget**
Dustin Laughlin made a motion to approve the 2017/2018 Budget. Dusty Griffith seconded the motion. Voting was unanimous and the motion passed.
- **Compensation - Tabled.**
- **Principal Employment Agreement and Compensation**
Dustin Laughlin made a motion to approve the Principal Employment Agreement and Compensation. Dusty Griffith seconded the motion. Voting was unanimous and the motion passed.
- **Board Members, Terms and Elected Officers**
Dustin Laughlin made a motion to approve Sandra Larsen, Ian Tomlinson and Dustin Laughlin for 3 year terms. Jared Hamner seconded the motion. Voting was unanimous and the motion passed.
- **State of the School Report**
Sandy Shepard reviewed the 2017 spring parent survey. She presented preliminary student achievement data including DIBELS and SAGE. The board discussed future expansion plans for Scholar Academy. It was agreed that the board would like to move forward with all steps needed to begin the expansion process. Mrs. Shepard also covered information on financial stability, staffing, capital improvements, equipment, curriculum, communication and parent involvement. She noted it would be thoughtful to recognize parents who exceeded 50 volunteer hours on behalf of the school.
- **Jr. High Expansion**
Dustin Laughlin made a motion to move forward with a Jr. High Expansion Application. Ian Tomlinson seconded the motion. Voting was unanimous and the motion passed.

Sandy Shepard reviewed new procedural changes in the staff code of conduct and the meal charge and alternate meal procedures. The board was pleased with the way that the director and school personnel are handling these items.

GOVERNANCE

- **Training: Open and Public Meetings Act**

Each member of the board completed annual training on the Utah Open and Public Meetings Act.

ADJOURN

At 12:04 PM, Dustin Laughlin made a motion to adjourn. Jared Hamner seconded the motion. Voting was unanimous and the motion passed.