

# **SCHOLAR ACADEMY**

## **STUDENT ACCEPTABLE COMPUTER USE AGREEMENT**

### **1. Introduction to the Parent or Legal Guardian**

Electronic information resources are available to qualifying students in Scholar Academy (the "School"). These resources include the use of the computer and related software and hardware and access to the Local Area Network and the Internet. Our school goal, in providing electronic services to students, is to promote educational excellence by facilitating resource use, innovation, communication and acceptable use.

Access to computers allows communication with people all over the world. Along with this access comes the availability of materials that may be considered to be inappropriate, unacceptable or possibly illegal or of no educational value in the school setting. The School has initiated safeguards to restrict access to inappropriate materials. Student use of the Internet is monitored. Students who abuse acceptable use, which includes, but is not limited to: violating copyrights; bullying, hazing, intimidation, harassment and threats; accessing pornography or other obscene material; inappropriate language; gambling; unauthorized games; or other unauthorized or inappropriate use, will be subject to discipline.

To qualify for electronic information resource services, students must be willing to abide by the rules of acceptable use. Please work with us in helping your child understand and abide by these simple but important rules of appropriate use. Thank you.

### **2. For the Student – Acceptable Use**

Acceptable use means that as a student in the School you promise to use the School's computers and special learning tools and programs, such as the Internet, with respect. Acceptable use means you promise to abide by the School's rules as outlined here and rules that are taught to you by your teachers and computer specialists in School. The use of these electronic teaching and learning tools are designed to support your education.

The use of electronic information resources is a privilege, not a right. Inappropriate use of these resources may result in disciplinary action (including the possibility of suspension or expulsion), and/or referral to legal authorities. The director, teacher/supervisor or systems administrator may limit, suspend or revoke students' use of computers or the Internet. If rules are broken, a student may lose his/her privilege of using the computer and the Internet. Please pay special attention to the following:

- a. **Be Polite and Show Respect:** When using the computer to write, send or receive messages or information, always use kind and proper language and abide by the rules of friendliness. Treat others with respect. Treat the School's equipment with respect. You may be alone in your use of the computer, but what you write or receive, using electronic machines, may be viewed by others with or without your knowledge. Parents or legal guardians may gain access to their student's e-mail upon request. You must not vandalize or abuse the equipment. Show respect for property, others, and self. The computer and electronic resources belong to the School.
- b. **Be Honest and Obey the Rules:** Do not do things that would be against the rules, the law, or may be looked upon as dishonest. Use the computer and the Internet for appropriate educational purposes only. Stay away from inappropriate materials

on the Internet. If you have questions about whether or not something is educational or if you accidentally come across inappropriate material, contact your teacher.

- c. Keep Personal Things Private: Students should not tell or show others any personal or family information over the Internet, such as: home address, phone numbers, passwords, personal photos when used with names, birthdays, or Social Security Numbers. Do not log on or use another person's account. Keep personal and electronic information private.

**My Promise to Follow the Rules:**

My parent or guardian has reviewed the School's Acceptable Use Agreement with me. I understand the importance of being polite, respectful and honest, and the need to obey the rules for the use of the computer and the Internet. I also know I should not give our personal information about my family or myself over the Internet. I understand that the computer, the Internet and other electronic information resources are to be used for educational purposes only. I also understand that if I break the rules, my use of these educational tools may be taken away from me and that other disciplinary or legal action may be taken. I promise to follow the rules.

Student Name (please print): \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For the Parent or Legal Guardian:**

As the parent or legal guardian, I have read and I have reviewed with my child the School's Acceptable Use Agreement. I understand that the use of these electronic information resources is for educational purposes. I recognize the School has initiated reasonable safeguards to filter and monitor inappropriate materials. I understand that while the School has also taken steps to restrict student access on the Internet to inappropriate information and sites, it is impossible to restrict access to all controversial materials. I further recognize that if my child does not abide by the rules of acceptable use, he/she may be disciplined. I will not hold the School responsible for materials my child may acquire on the Internet. I hereby give permission to the School to permit my child to have access to the Local and Wide Area Networks and the Internet.

Parent or Legal Guardian (please print): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PLEASE COMPLETE AND SIGN THIS AGREEMENT AND RETURN SIGNATURE  
PAGE TO MR. CRANE**

**THE SCHOOL MUST HAVE THIS SIGNED BY A PARENT OR LEGAL GUARDIAN  
BEFORE YOUR CHILD WILL BE ABLE TO USE THE COMPUTERS.**